



中国科学院大学
University of Chinese Academy of Sciences



GUIDE for UCAS INTERNATIONAL GRADUATE FRESHMEN

2020

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Preface

Dear new students,

Welcome to the University of Chinese Academy of Sciences (UCAS) and start a brand new life journey in China.

Headquartered in Beijing, UCAS is supported by about 110 institutes of the Chinese Academy of Sciences all over China and has 5 educational centers in Shanghai, Wuhan, Guangzhou, Chengdu and Lanzhou. UCAS espouses the philosophy of “The Fusion of Scientific Research and Teaching” as its basic system of education. We sincerely welcome students from all over the world to join us and realize your scientific enterprise.

UCAS 2020-2021 academic year begins from September 14. You are required to register on September 8th and 9th. The university has been fighting hard to contain COVID-19 pandemic and strictly adhering to the guidelines issued by the Chinese government at different levels and Chinese health authorities. If any change occurs, we will release the updated notice to you in time via your host institutes.

For students who cannot register on-site due to the pandemic, online registration and online courses are provided. No matter online or offline, UCAS will constantly offer high-quality educational resources, warm student service and do our utmost to create the best study environment.

We have specially prepared this guidebook for international graduate

freshmen, and hope that through this guidebook, students will be noticed about the first and foremost information for study at UCAS. Please carefully read the following guidelines.

Wish you a fruitful and happy life ahead. At UCAS, **U Can Approach Science!**

See you soon at UCAS!

International Students Office

University of Chinese Academy of Sciences

Email: iso@ucas.ac.cn

No. 80, Zhongguancun East Road, Beijing 100190

Tel/Fax: 86-10-82672900

1 Registration

1.1 Registration Date

September 8th-9th, 2020 (before 17:00, GMT+8).

Please be kindly noted:

- **DO NOT** ask for off-line registration before Tuesday, Sept. 8th 2020.
- Due to extenuating reasons, students can apply for off-line registration extension within 10 workdays. Please submit the *Leave Request Form* with substantial documentary evidence to the International College for approval.
- You will be regarded as giving up this admission, if you fail to register on time without any official permission in advance.
- After your arrival in China, please **DO NOT** visit any other places but go straightway to the college/institute designated in the *Admission Notice*.

1.2 Online Registration

This year, for international graduate freshmen who are currently out of mainland China, they are required to complete online registration.

Information about online registration and online courses will be released by the International College at <http://ic-enucas.ac.cn/>. Please keep in touch with the International College.

1.3 Off-line registration

For those freshmen who are now in a low-risk area of mainland China, they should come to UCAS Yanqihu Campus for offline registration (please refer to Attachment 1). For those who are now in a middle- or high-risk area of China, please DO NOT come to UCAS until the risk is degraded to low level and need to complete online registration at first, and then come to Yanqihu campus for offline registration with the approval of International College. For those who are now outside China, they are required to complete off-line registration after their arrival in China based on the visa availability.

To enter the campus, students are required to hold a negative nucleic acid test certificate issued within 7 days and "green health code" shown on Wechat or Alipay (please refer to Attachment 2). If you experience any one of the following scenarios, please DO NOT come to UCAS for the time being, and wait for approval by the International College:

- Has one of the symptoms: fever, cough, diarrhea and other symptoms, and is excluded from the COVID-19 infection.
- Live together with whom is confirmed case, positive nucleic acid test, suspected case or close contact with confirmed case.

Students from abroad should take a 14-day centralized quarantine period at the designated hotel and a 7-day self-observation at their dormitories. Both a negative nucleic acid test certificate issued within 7 days and "green health code" are also necessary.

Quarantine and testing expenses are borne by students themselves.

1.4 On-site Document Verification

New students should bring the following documents for verification of admission qualification:

- A. The Admission Notice (Original);
- B. A valid passport and visa (Original and Copy);
- C. Degree Certificate of previous degree study (Original).

2 Accommodation

Please be kindly noted that, accommodation reservation is unacceptable for new students. Dormitory is available on “**FIRST COME, FIRST GET**”.

New Students’ accommodation fees shall be deposited into their bank accounts associated with their stipend within 15 days after the registration day, and the bank card information shall be provided to the host institute and put into the payment system of UCAS. Then the accommodation fees will be deducted by the UCAS Financial Planning Office in due course.

If new students who study full-time at the International College do have difficulties in completing payments, they can apply to deduct their accommodation fees in full from their scholarship with the consent of the International College and the approval of the Financial Planning Office. And the remaining scholarship and living allowances will be issued to the students monthly.

International students who fail to pay their accommodation fees in full within 30 days after the deadline for payment and without a proper cause shall not be allowed to live in the campus dormitory, and their scholarships or grants shall be suspended.

3 Visa and Residence Permit

- Please hold X1 visa or residence permit to enter into China. Please DO NOT hold any other type of visa or visa-free to enter into China.
- You are supposed to apply for X1 visa, using the passport which you submitted to UCAS for admission application. Please DO NOT use any other passports. This rule is valid for all students including those who have a second nationality.
- When applying for X1 visa to the Chinese embassy or consulate in your country, please DO NOT FORGET to get back the originals of the following documents: Admission Notice, Visa Application for Study in China (JW202/201) and Physical Examination Record for Foreigner, which are required for your registration at UCAS and for the application of visa extension.
- International students from abroad must strictly follow the control measures for overseas returning to Beijing. After the centralized quarantine period is over, they must return to the school with a negative nucleic acid test certificate within 7 days and a health pass "green code". Quarantine and testing expenses are borne by students.
- Within 24 hours after checking into the dormitory, you are required to complete the temporary accommodation registration procedure at the local police station and get the Temporary Residence Registration Form.

- Within 7 days after your arrival in China, you are supposed to go to local International Travel Healthcare Center to verify your original physical examination record (or take physical examination). You will get Foreigner's Health Certificate if you pass the verification/examination.
- Due to the needs of epidemic control, please pay close attention to the specific requirement about physical examination 2020:
 1. For students entering from Beijing port need to be quarantined for 14 days before making an appointment for a medical examination, and need provide a certificate of quarantine on the day of the physical examination;
 2. For students entering from other ports, if they return to Beijing after 14 days of local quarantine, they need to be quarantined in Beijing for another 14 days, or quarantined for 7 days plus Beijing nucleic acid test report, then make an appointment for a physical examination, and provide a certificate of quarantine on the day of the physical examination;
 3. Students who are only for verification must bring the verification materials to apply for it, and agency is not accepted;
 4. The original physical center in Haidian is currently under renovation. All physical examination business is temporarily transferred to No. 20 Hepingli North Street, Dongcheng District, Beijing (中文地址: 北京市东城区和平里北街 20 号).
- Medical examination should be reserved in advance. Please open Wechat and scan the QR code to follow the official account of the "General Administration

of Customs (Beijing) International Travel Health Care Center(“海关总署（北京）国际旅行卫生保健中心” 公众号)" and click "Business Apply(业务办理)"-"Appointment（我要预约）" to make an appointment.



- Within 7 days after your registration at UCAS, you are supposed to fill in and submit the Application Form of Residence Permit for New Student (see attached SV1 form) with the following required documents to International Students Affairs of UCAS by your host institute/college: 1) passport ID page; 2) X1 visa page; 3) last entry seal page; 4) the payment for tuition or photocopy of Award Letter (tuition waiver). The International Students Office will inform you by email to get a stamped Residence Permit Application Form within 20 days after the reception of these documents.
- For student who hold X1 visa to China, within 30 days after you arrive in China, you are required to apply for a residence permit to the local exit-entry administration office. For those who is now holding a residence permit, you are required to renew your residence permit within 10 days from the

registration day indicated in the Admission Notice with the stamped form issued by UCAS. Please make sure that its remaining time to expire before registration day should be NO LESS THAN 15 days. It takes times for you to extend the duration of your resident permit.

- The following materials are required to submit to the local exit-entry administration office: (1) Admission Notice (original); (2) Visa Application for Study in China (original); (3) valid regular passport; (4) one 2-inch passport photo; (5) Temporary Residence Registration Form; (6) Foreigner's Health Certificate; (7) Stamped Residence Permit Application Form; (8) others (please refer to the requirements of local exit-entry administration office for more information).
- You are required to complete temporary accommodation registration procedure again to renew your visa information at the local police station (or student apartment service center) within 24 hours after you meet with the following situations: (1) get a Residence Permit in China for the first time; (2) Residence Permit gets extended; (3) get a new Residence Permit due to passport change; (4) shift to a new living place (including that you change a living room at UCAS campuses).

中国科学院大学国际学生新生居留许可申请表

APPLICATION FORM OF RESIDENCE PERMIT FOR NEW STUDENT

SV1

*填写前请先仔细阅读说明内容。/Please carefully read the note at the end of the form before you fill in it.

I 申请信息/ Applicant's Information																																							
学生姓名/Passport Name		学号/Student ID																																					
国籍/Nationality		护照号码/Passport No.																																					
培养单位/Host institute																																							
经费来源/Funding source		□ CAS-TWAS □ CSC □ UCAS Full □ B&R □ Self-support □ Other: _____																																					
II 办理类型/Type of Application																																							
<input type="checkbox"/> 签证转居留许可（新生持 X1 签证报到的，需在入境后 30 天内办理 X1 签证转居留许可，逾期未办理将会被视为非法居留）。/X1 Visa → Residence Permit (The X1 visa is valid only for 30 days after entry. New student who is X1 visa holder has to apply for a residence permit within 30 days after entry into China. Otherwise, he or she will be regarded as illegally residing in China).																																							
<input type="checkbox"/> 居留许可延期/事项变更（新生持有效居留许可证件报到的，需完成本项申请手续。关于居留许可事项变更的更多信息，请仔细阅读本表备注）。/Residence Permit Extension/Alteration (New students who currently have a valid residence permit shall complete this application procedure. For details about residence permit alteration, please see the note below).																																							
<input type="checkbox"/> 其他（请注明）/Other (Please specify): _____																																							
III 申请步骤/Application Steps		IV 申请材料/Required Materials																																					
对于持 X1 签证入境的新生/For new students who hold X1 visa 第一步： 请在入境后 7 日内到当地国际旅行卫生保健中心体检（地址：北京市海淀区西北旺德政路 10 号）。 Step 1: Please verify your original physical examination record or take physical examination at local International Travel Healthcare Center with 7 days after your entry (Address: No.10 Dezheng Road, Xibeiwang, Haidian District, Beijing). 第二步： 请在入境后 7 日内向留办提交相关材料，完成网上申请手续。对于奖学金生，第 1.2.3.4.5 项材料必备。对于自费生，第 1.2.3.4.6.7.8 项材料必备。 Step 2: Please submit required materials to International Students Office with 7 days after your entry to complete online application procedure. For students who get scholarship from UCAS, shall submit No. 1.2.3.4.5. For self-supporting student, shall submit No. 1.2.3.4.6.7.8. 第三步： 请在入境后 20 日内到北京市出入境管理局签证处面签。第 10.11.12.13.14.15.16 必备。 Step 3: Please complete visa interview procedure at the Visa Office of Exit-Entry Administration Department with 20 days after entry. All students shall submit No. 10.11.12.13.14.15.16. 对于持学习类居留许可报到的新生，可略过第一步；第二步，对于奖学金生，第 1.2.3.4.5.9 项必备；对于自费生，第 1.2.3.4.6.7.8 项必备。第三步，第 10.11.12.13.14.15 项必备。 For students who currently have valid “study” residence permits, please skip Step 1st. At Step 2nd, for those who get scholarship from UCAS, shall No. 1.2.3.4.5.9; for self-supporting students, shall submit No. 1.2.3.4.6. 7.8.9. At Step 3rd, shall submit No. 10.11.12.13.14.15.		提交前请详细检查。/Please carefully check before material submission. <table><tr><td colspan="2">第二步所需材料/Materials required for Step 2</td></tr><tr><td>1. 护照本人页复印件/Photocopy of Passport ID Page</td><td>□</td></tr><tr><td>2. 当前签证/居留许可复印件/Photocopy of Current Visa/Residence Page</td><td>□</td></tr><tr><td>3. 最后入境章页复印件/Photocopy of the last entry seal page</td><td>□</td></tr><tr><td>4. 住宿登记表复印件/Photocopy of Accommodation Registration Form</td><td>□</td></tr><tr><td>5. 奖学金资助证明复印件/Photocopy of Scholarship Award Letter</td><td>□</td></tr><tr><td>6. 学费交纳凭证的复印件/Photocopy of Paying Certificate of Tuition Fee</td><td>□</td></tr><tr><td>7. 担保人出具的经济担保函及其银行存款证明/Original Hardcopy of the Affidavit of Support from the Guarantor and His/Her Bank Statement</td><td>□</td></tr><tr><td>8. 平安保险投保证明/Buying Certificate of PingAn Insurance</td><td>□</td></tr><tr><td>9. 离校证明/School-Leaving Certificate</td><td></td></tr><tr><td colspan="2">第三步所需材料/Materials required for Step 3</td></tr><tr><td>10. 本人护照原件/Original Passport</td><td>□</td></tr><tr><td>11. 一张 2 寸（护照规格）照片/One 2-inch Photo</td><td>□</td></tr><tr><td>12. 录取通知书原件及复印件/Original and Photocopy of Admission Notice</td><td>□</td></tr><tr><td>13. JW201/202 表原件及复印件/Original and Photocopy of Visa Application for Study in China (JW201/202)</td><td>□</td></tr><tr><td>14. 住宿登记表原件/Original Accommodation Registration Form</td><td>□</td></tr><tr><td>15. 由留办盖章签发的《外国人签证证件申请表》/Stamped Visa/Stay Permit/Residence Permit Application Form Issued by ISO</td><td>□</td></tr><tr><td>16. 由体检中心出具的《境外人员体格检查记录验证证明》原件/Health Certificate Issued by Medical Center</td><td>□</td></tr></table>		第二步所需材料/Materials required for Step 2		1. 护照本人页复印件/Photocopy of Passport ID Page	□	2. 当前签证/居留许可复印件/Photocopy of Current Visa/Residence Page	□	3. 最后入境章页复印件/Photocopy of the last entry seal page	□	4. 住宿登记表复印件/Photocopy of Accommodation Registration Form	□	5. 奖学金资助证明复印件/Photocopy of Scholarship Award Letter	□	6. 学费交纳凭证的复印件/Photocopy of Paying Certificate of Tuition Fee	□	7. 担保人出具的经济担保函及其银行存款证明/Original Hardcopy of the Affidavit of Support from the Guarantor and His/Her Bank Statement	□	8. 平安保险投保证明/Buying Certificate of PingAn Insurance	□	9. 离校证明/School-Leaving Certificate		第三步所需材料/Materials required for Step 3		10. 本人护照原件/Original Passport	□	11. 一张 2 寸（护照规格）照片/One 2-inch Photo	□	12. 录取通知书原件及复印件/Original and Photocopy of Admission Notice	□	13. JW201/202 表原件及复印件/Original and Photocopy of Visa Application for Study in China (JW201/202)	□	14. 住宿登记表原件/Original Accommodation Registration Form	□	15. 由留办盖章签发的《外国人签证证件申请表》/Stamped Visa/Stay Permit/Residence Permit Application Form Issued by ISO	□	16. 由体检中心出具的《境外人员体格检查记录验证证明》原件/Health Certificate Issued by Medical Center	□
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V 申请人声明/Applicant's Declarations																																							
<input type="checkbox"/> 我已阅读表格内容并检查提交材料，提供的一切信息真实有效。/I have carefully read the form and checked the required documents. I promise all the submitted documents are true, authentic and effective. Otherwise, I will be responsible for all the consequences.																																							
<input type="checkbox"/> 我在华学习期间，将严格遵守中国的法律和中国科学院大学的规章制度。/I shall abide by the laws and regulations of China as well as the rules and regulations of UCAS during my study in China.																																							
申请人签字/Applicant's signature: _____		申请日期/Date (MM-DD-YY): _____																																					
VI 研究所/学院意见/Host Institute Comment																																							
我单位已按要求对该生的申请材料进行初审，结果（符合□ 不符合□）要求，同意申请。																																							
审核人（签字）：_____		_____ 年 月 日 （主管部门公章）																																					

填表说明/Note:

- 本表仅供新生在北京首次办理居留许可时使用，应由申请者本人在**入境后 7 日内**，经所在学院/研究所汇总向留学生办公室提交。申请结果即《外国人签证证件申请表》（加盖留办公章）做好之后适时通知申请人领取。/This form is only for new students to apply for a residence permit in Beijing, which should be filled by the applicant and reviewed by the host institute. It shall be submitted with all the required documents to International Students Office **within 7 days after his/her entry**. Applicants will be duly informed to take the application result (i.e. *Application Form for Visa/Residence Permit* with the seal of International Students Office) after it is well prepared.
- 新生向京外研究所报到的**不填此表**，原则上应按照属地化原则，在研究所指导下于**入境后 30 天内**向当地出入境管理部门申请办理居留许可。/For new students who register at CAS institute outside Beijing to apply for residence permit, please follow the guidance of the host institute and apply to the local exit-entry bureau **within 30 days after their entry**.
- 对于自费生，申请人需提供本人的银行存款证明原件（或担保人出具的经济担保函原件）和平安保险购买凭证。/For self-supporting students (including those who get financial supports from foreign government, agency, international organization, etc.), please attach an original hardcopy of the affidavit of support from the guarantor and his/her Bank Statement, and also a buying certificate of PingAn insurance with a fixed effective date and insurance period.
- 外国人居留证件的登记项目包括：持有人姓名、性别、出生日期、居留事由、居留期限，签发日期、地点，护照或者其他国际旅行证件号码等。外国人居留证件登记事项发生变更的，持证件人应当**自登记事项发生变更之日起十日内**向居留地出入境管理机构申请办理变更，并在**获得新居留许可证件后 24 小时内**，到居住地派出所重新办理临时注册登记。/The registered items of a foreign residence permit include name, sex, date of birth, reason for residence and duration of residence of the holder, date and place of issuance, passport number or other international travel documents number. When any one of these items has changed, the holder shall, **within 10 days from the date of change**, apply to the local exit/entry administration for a new residence permit. And the holder should complete accommodation registration procedure again at the local police station **within 24 hours after he or she gets a new residence permit**.

4 Health Insurance

4.1 Insurance purchase

All international students are required to purchase an insurance when studying in China. The Comprehensive Insurance & Protection Scheme for Foreigners Staying in China of Ping An Annuity Insurance Company, Ltd. is widely used. The fee is RMB800 for one year, RMB400 for half a year. For scholarship students, this insurance will be purchased by your scholarship provider within your scholarship duration. For non-scholarship students, please log in www.lxbx.net to purchase it at the first week you arrive in China. Students without insurance will not be allowed to extend their visa.

4.2 Insurance Claim

Please dial +86-4008105119 (24-hour) as soon as possible in case of any health problems and emergencies to consult issues regarding the medical treatment, advance payment for hospitalization, insurance claim, and so on.

4.3 Contact Information

For more detailed, please visit www.lxbx.net or call 24-hour customer service hotline 400-810-5119. You may also contact Ms. Wangshuolei, the program coordinator of UCAS: wangshuolei@ucas.ac.cn, 010-62522162 (8:30-17:00, Mon.- Fri.).

5 Orientation Courses

Orientation course is available ONLY at the first week, which would help you better understand China's national conditions, laws and regulations.

Furthermore, basic knowledge on CAS, UCAS and CAS institutes will be provided. How to extend your visa, how to buy a health insurance and get reimbursement, and how to apply and activate an internet account, etc. will be also introduced to you. After training, you may adapt faster to the new study and living environment, as well as familiarize themselves with foreign-related Chinese laws, UCAS rules and regulations, and health insurance policy earlier.

6 Chinese Proficiency Report

UCAS offers Chinese language, Introduction to Chinese Culture and Contemporary China courses for international students. You are asked to report your Chinese level.

Please note that all international graduate students admitted into English-taught graduate programs are required to have Chinese language proficiency that is equal to or above level 3 of the “Chinese Language Proficiency Scales for Speakers of Other Languages” when graduating from UCAS. For all international graduate students, there are two compulsory courses that will be arranged based on your proficiency in Chinese, namely the Chinese language and Introduction to Chinese Culture.

7 Scholarship

7.1 Bank Card and Activation

For most of the awardees of CSC scholarship, ANSO scholarship and UCAS Full Scholarship, after their offline registration at Yanqihu campus, they will receive China Construction Bank (CCB) cards from the International College. Please remember to get bank card ACTIVE at the local CCB network. For those who DO NOT receive CCB bank cards, they should find another bank to create a new card.

Please remember to inform your scholarship program coordinator timely by sending an E-mail with your **Student ID Number and Bank Information Sheet** like this:

中国建设银行
China Construction Bank

客户回单 Bank information sheet

日期: 2017年09月19日

流水号: 11

交易名称: 银行卡预制卡领卡

客户姓名: **Bank account name**

卡号: **Bank account number**

账户类型: 一类账户

ATM转账开通标志: 是

境外交易开通标志: 否

打印时间: 20170919104713

交易柜员: 王曼玲

交易机构: 建行北京保福寺支行

建设银行网址: www.ccb.com 手机银行链接地址: m.ccb.com 24小时客户服务热线: 95533

7.2 Contact Information

CSC Scholarship: Ms Xu zijuan : xuzijuan@ucas.ac.cn, 010-82674900

ANSO Scholarship PhD Program: Ms Xie Yuchen, xieyuchen@ucas.ac.cn,
010-82674900;

ANSO Scholarship Master Program & UCAS Scholarship: Ms Hu
Menglin, humenglin@ucas.ac.cn, 010-82672900

8 Psychological Counseling Services

UCAS has launched a mental health hotline and offered online psychological counseling services for international students in the Covid-19 pandemic. Details are as follows:

1. Mental health hotline

The hotline offers help to students whose emotional disturbances have affected their normal daily functioning, or who may have an impulsion of self-harm or harming others.

To contact the hotline, please call 4006-525-580.

The service is available every day from 9 a.m. to 9 p.m (GMT+8).

Please note:

The hotline is available for all the students. The operator/counselor speaks both Chinese and English. You are greeted in Chinese, but you can tell the operator that you want to communicate in English.

If the hotline is occupied, which means the counselor is talking with another caller, wait for about 30 minutes and try again.

2. Online psychological counseling services

The online counseling services offer help to students who are experiencing emotional disturbances and in need of professional therapeutic help.

Add WeChat ID [ucasmentalhealth](#) to make an appointment (for making an appointment only).

Please note:

Make an appointment if you need psychological counseling services.

The staff will reply to your message within two working days;

This WeChat service number is used for making an appointment only.

9 Transportation

9.1 Address

Yanqihu Campus: No. 380, Huaibeizhuang, Huairou District, Beijing.

Yuquanlu Campus: No.19(A) Yuquan Road, Shijingshan District, Beijing

9.2 How to Arrive

Shuttle bus to Yanqihu Campus is available **ONLY** on the registration date from 7 am till 6 pm at Yuquanlu Campus. See the attached Table 1 for public transportation to UCAS Yanqihu Campus and Table 2 for public transportation to UCAS Yuquanlu Campus.

Table 1: 前往中国科学院大学雁栖湖校区的公交方式/Public Transportation to UCAS Yanqihu Campus

公共交通推荐路线/Suggested Route via Public Transportation	行程估算 Estimated Route
<p>北京站/Beijing Railway station</p> <p>地铁 2 号线→ 东直门站（从 E 出口出）→ 916 路公交车→明珠广场站→ h58 路公交车→怀北庄站下车，路西即到。 / Metro Line 2 → Dongzhimen station (exit from exit E) → bus No. 916 → Dongzhimen station to Mingzhu square station → bus No. H58 → huabeizhuang station, you will see it at the west of the road.</p>	<p>170 minutes, 17 RMB</p>
<p>北京西站/Beijing West Railway Station</p> <p>地铁 9 号线→国家图书馆站→地铁 4 号线→西直门站→地铁 2 号线→东直门（从 E 出口出）→东直门交通枢纽→ 916 路公交车→明珠广场站→ h58 路公交车→怀北庄站下车，路西即到 Metro Line 9 / National library station → Metro Line 4 → Xizhimen Station → Metro Line 2 → Dongzhimen (exit from exit E) → bus No. 916 →Mingzhu square station → bus No. H58 to huabeizhuang station → huabeizhuang station.</p>	<p>200 minutes 20 RMB</p>
<p>北京南站/Beijing South Railway Station</p> <p>地铁 4 号线→宣武门站→地铁 2 号线→东直门(从 E 出口出) →东直门交通枢纽→ 916 路公交车→明珠广场站→ h58 路公交车→怀北庄站下车，路西即到。 Metro Line 4 → Xuanwumen Station → line 2 → Dongzhimen (exit from exit E) → bus No. 916 →Mingzhu square station → bus No. H58 to huabeizhuang station → huabeizhuang station.</p>	<p>188 minutes 18 RMB</p>
<p>首都机场→中国科学院大学雁栖湖校区。/Take Taxi to YQH-UCAS top (Terminal Stop) directly.</p>	<p>55 minutes, 150 RMB</p>
<p>空港 5 路→牛栏山站（37 站），步行 180 米到达牛栏山公交站，936 路→怀北庄站（31 站），步行 260 米到达目的地。 /Take Bus Line Airport 5 to NiuLanShan Stop (37 stops), walk to NiuLanShan Station(180m), then take Bus Line 936 to HuaiBeiZhuang Stop (31 stops), walk to the destination(260m)</p>	<p>162 minutes 12 RMB</p>

<p>机场大巴（公主坟线）→西坝河站（8 站），866 路→彩各庄站（22 站），在彩各庄站乘坐 936 路（或 936 路青龙峡）→怀北庄站（9 站），步行 110 米到达目的地。/Take Airport Shuttle Bus(Line GongZhuFen) to XiBaHe Stop (4 stops), then take Bus Line 866 to CaiGeZhuang Station (1 stop), then take Bus Line 936 (or Line 936 QingLongXia) to HuaiBeizhuang Stop (25 stops), walk to the destination(260m)</p>	<p>188minutes 33 RMB</p>
<p>空港 5 路→大营站（25 站），h53 路→于家园站（23 站），步行 210 米乘坐 h32 路→怀北庄站（9 站），步行 110 米到达目的地。/Take Bus Line Airport 5 to DaYing Stop (25 stops), then take Bus Line h53 to YuJiaYuan Stop (23 stops), walk to h32 Station (210m), then take Bus Line h32 to HuaiBeiZhuang Stop (9 stops), walk to the destination(110m)</p>	<p>160 minutes 14 RMB</p>

Table 2 前往中国科学院大学玉泉路校区的公交方式/Public Transportation to UCAS Yuquanlu Campus

公共交通推荐路线/Suggested Route via Public Transportation	行程估算 Estimated Route
首都机场→中国科学院大学玉泉路校区。/Take Taxi to Yuquanlu-UCAS directly.	50 minutes, 120 RMB
北京站 Beijing Railway station 地铁 2 号线→复兴门或建国门→地铁 1 号线→玉泉路站 (A1(西北口)出口向西 50 米)/Metro line 2 → Fuxing gate / Jianguomen → Metro line 1 → Yuquanlu Road station, Exit A1 (northwest exit) then walk toward to the west for 50 meters.	50 minutes, 5 RMB
北京西站 Beijing West Railway Station 地铁 9 号线→军事博物馆站→地铁 1 号线→玉泉路站 A1 (西北口) 出口向西 50 米 /Metro Line 9 → Military Museum Station →Metro Line → Yuquan Road station. Exit A1 (northwest exit) then walk toward to the west for 50 meters.	30 minutes 4 RMB
北京南站 Beijing South Railway Station 地铁 4 号线→西单站→地铁 1 号线→玉泉路站 A1 (西北口) 出口向西 50 米 /Metro line 4 → Xidan Station → Metro Line 1 → Yuquan Road station. Exit A1 (northwest exit) then walk toward to the west for 50 meters	50 minutes 5 RMB

10 Contact Information

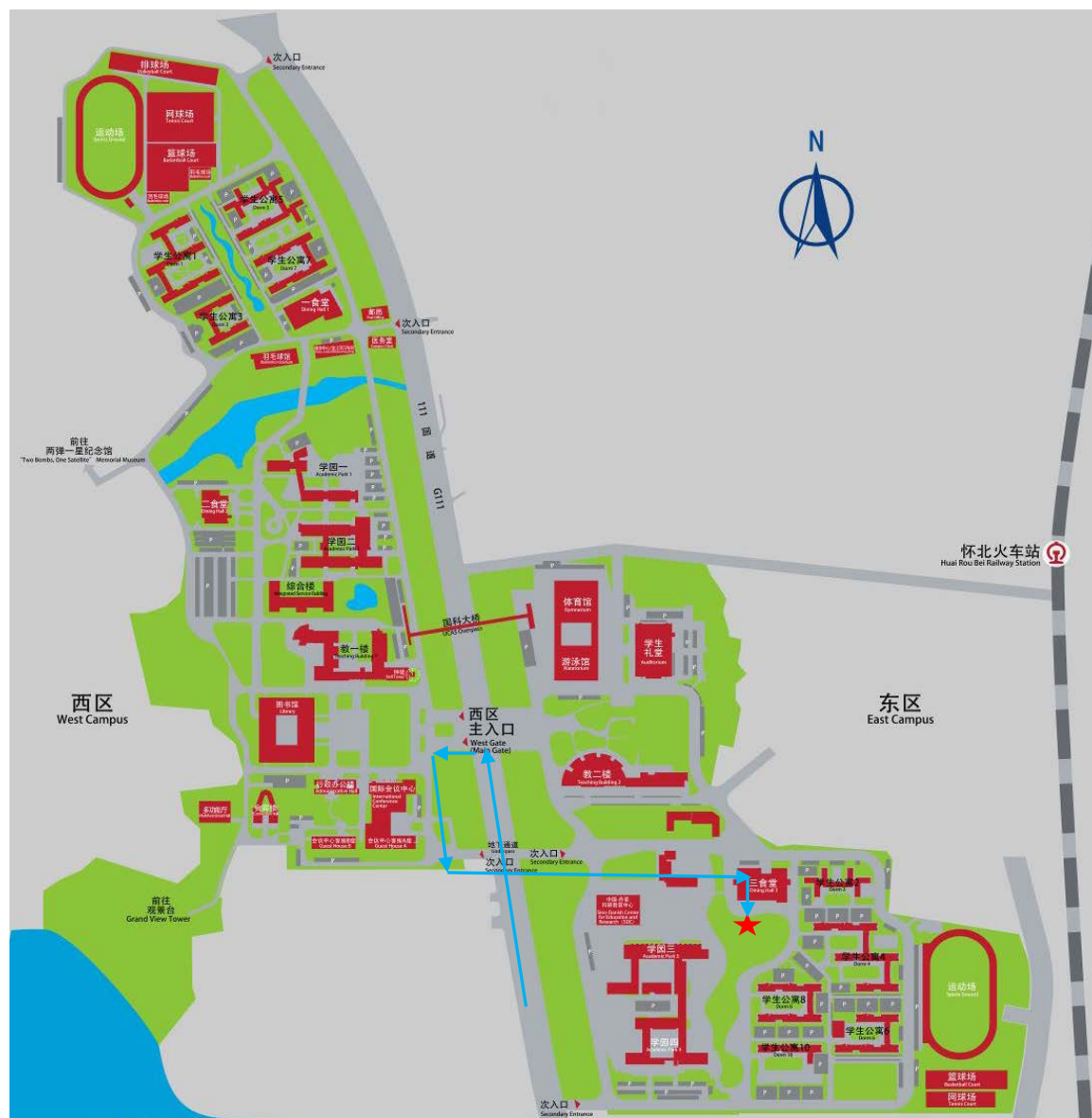
10.1 International Students Office

Contact Person	Duty	Phone Number/ Email Address Office
Dr. HUANG Dingcheng	Head of the International Student Office, responsible for the office overall work.	62564018 huangdc@ucas.ac.cn Zhongguancun, 7#218
Ms. XIE Yuchen	Admissions of International Students for Doctoral Programs ANSO Scholarship for Doctoral Students OWSD Scholarship Program	82674900 xieyuchen@ucas.ac.cn Zhongguancun, 7#218
Ms. HU Menglin	Master's Programs for International Students/Taught in English ANSO Scholarship for Master Students UCAS Scholarship Program	82672900 humenglin@ucas.ac.cn Zhongguancun, 7#218
Ms. XU Zijuan	Chinese Government Scholarship Mental health affairs of international students Construction of admission websites, Compiling of <i>Rules and Regulations for UCAS International Students</i>	82674900 Xuzijuan@ucas.ac.cn Zhongguancun, 7#218
Ms. WANG Youqing	Comprehensive affairs of international students (daily affairs, accommodation arrangement, activities) Assessment of students	62522162 wanyyouqing@ucas.ac.cn Zhongguancun, DPF#145
Ms. WANG Shuolei	International students' visa, medical insurance and enrollment of visiting students	62522162 wangshuolei@ucas.ac.cn Zhongguancun, DPF#145
Ms. XIONG Xiang	Management of the student status of international students	82672900 xiongxiange@ucas.ac.cn Zhongguancun, 7#218

10.2 International College

Contact Person	Duty	Phone Number/ Email Address Office
Prof. HU Zhongbo	Overall affairs Services	69671192 huzq@ucas.ac.cn Yanqihu, A3#158
Dr. CHEN Feng	Comprehensive Management Affairs Services	82680959 chenf@ucas.ac.cn Zhongguancun, 7#207
Ms. JIN Yixiang	Administrative Services	82680986 jinyx@ucas.ac.cn Zhongguancun, 7#207
Ms. HU Tian	Professional courses services	82680563 hutian@ucas.ac.cn Zhongguancun, 7#209
Ms. DING Danni	Chinese language courses services	82680986 dingdanni@ucas.ac.cn Zhongguancun, 7#207
Ms. TAN Yudong	Enrollment services	82680563 tanyudong@ucas.ac.cn Zhongguancun, 7#209
Ms. YANG Jing	Student affairs services (Registration, activities)	69671192 yangjing7@ucas.ac.cn Yanqihu, A3#158
Ms. LI Shuangshuang	Student affairs services (daily affairs, accommodation arrangement, activities)	69671192 lishuang@ucas.ac.cn Yanqihu, A3#158

Attachment 1: Map of UCAS Yanqihu Campus and the Location of Registration Desk



★ Registration Desk

Attachment 2: How to Apply for "Green Health Code"

Step 1: Set up and open WeChat/Alipay, search for the mini-program “Health Kit”, or scan the QR code below to access it.



“Health kit (健康宝)”
微信小程序

请扫描二维码，或在微信中搜索
“Health kit” 小程序



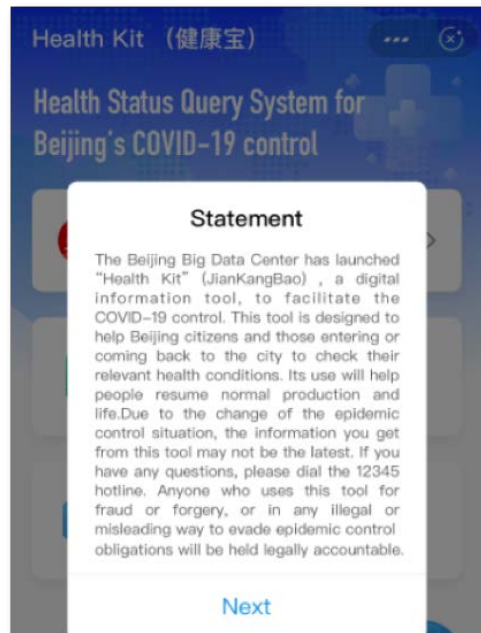
“Health kit (健康宝)” 支
付宝小程序

请扫描二维码，或在支付宝中搜
索 “Health kit” 小程序

Step 2. After accessing the mini-program, set the language first (you can choose between Chinese and English).



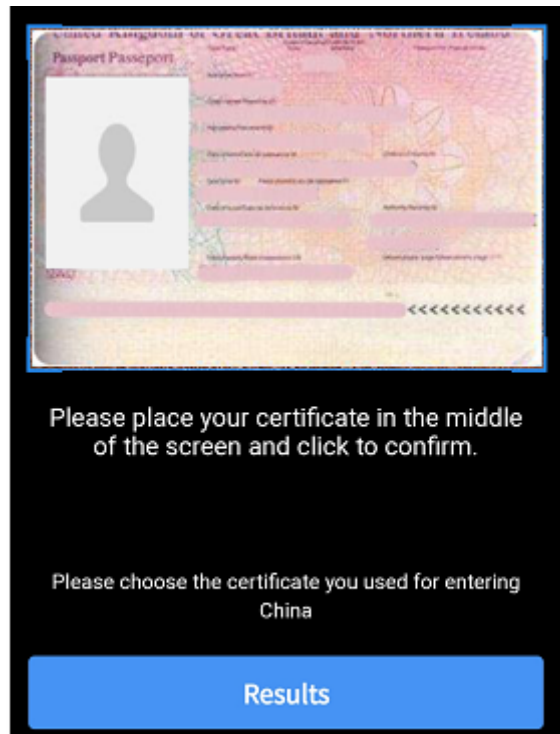
Step 3. For example, if you choose “English”, read the following statement and confirm after setting the language.



Step 4. Click “Query on me” to fill in the information. Enter your name and the number of the passport you used for entering China.

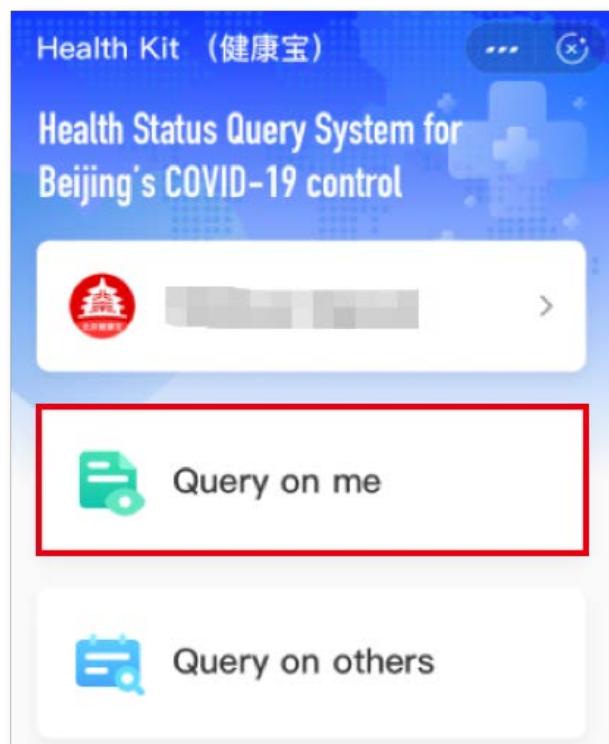
A screenshot of the "Query on me" screen in the Health Kit app. At the top, there is a back arrow, the title "Query on me", and icons for location and refresh. Below the title is a blue icon of a person with a checkmark. A message states: "Your passport information will be retained and shown on the result page of the query." There are two input fields: "Certificate Type" with "Passport" selected, and "Name" with the placeholder "Please enter your name". Below these is a "Certificate number" field with the placeholder "Please enter your certificate number". At the bottom, a disclaimer states: "This operation is performed in line with relevant laws and regulations of China, and the information retained will be used only for health status query during the COVID-19 control."

Step 5. After filling in the information, take a photo of the key information page of the ID document you used upon entry for verification.



Step 6. Click “Query on me” to check your health status for the day.

The query results are only valid until 24 o'clock of the day.



Step 7. If you want to check the health status for others, click “Query on others”.

